Annex
to Resolution No. 116 /2024
of the Senate of SWPS University
dated December 20, 2024

The Teaching Program of the Doctoral School of SWPS University

General Principles and Regulations for the Teaching Process at the Doctoral School of SWPS University

§1

1. The Teaching Program of the **Doctoral School of SWPS University** (hereinafter referred to as the Doctoral School) prepares individuals for research, creative, and teaching work and enables them to acquire learning outcomes at level 8 of the Polish Qualifications Framework (8 PQF) in the scope of:
    1) advanced knowledge in the field associated with the relevant area of **scientific research or creative activity, covering the latest achievements in science or visual arts, including design;**
    2) knowledge of research methodology and skills associated with conducting research and teaching classes, including with the use of new technologies for teaching students;
    3) social competencies associated with the scientific and research activity or the creative and social role of a scholar or creator.
2. The teaching program of **the Doctoral School** supports the process of acquiring knowledge, skills, and competencies required in contemporary academic work.
3. Education at the Doctoral School lasts 4 years.

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Education at the Doctoral School creates conditions for:

1. completing the teaching program which includes: obligatory classes, elective classes, science and professional internships, and individual activity, leading to the attainment of learning outcomes associated with knowledge, skills, and competencies at level 8 of the Polish Qualifications Framework;
2. pursuing professional internships by conducting classes or participating in conducting classes in a minimum scope of 10 teaching hours annually in year 1, 2, and 3 of education;
3. participating in university life and the scientific environment;
4. completing an individual research plan (IRP) and conducting independent scientific research or creative activity;
5. conducting a midterm evaluation;
6. collaborating as part of domestic and international research or creative centers and teams (including ones of an informal nature);

7. preparing a doctoral thesis or a collection comprising a cycle of articles under the guidance of a Supervisor or Supervisors, or a Supervisor and an Auxiliary Supervisor, and at least one of the following:
    1) a publication in the form of a scientific monograph or a chapter in such a monograph, issued by a publishing house which was formally listed on the date said monograph was published in its final form, or;
    2) at least one scientific publication in a peer-reviewed scientific journal included in the official list of scientific journals, or;
    3) at least one scientific article published in peer-reviewed materials from an international conference.

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The Teaching Program of the Doctoral School is based on the following principles:

1. the program is interdisciplinary and is completed by means of:
    1) participating in the program of classes which is both specific to the discipline in question and interdisciplinary in nature;
    2) conducting research across various fields and disciplines.
2. doctoral theses represent a high scientific standard as a result of recruitment into the Doctoral School through a search procedure, the professionalism of science Supervisors, and the Doctoral Students' preparation to undertake research, creative, and academic tasks;
3. the curriculum enables selection from a list of classes and activities depending on individual needs and interests;
4. the classes included in the program develop skills necessary to function efficiently in the contemporary academic world and in a broader socioeconomic environment;
5. the framework of the program is identical for each discipline (psychology, culture and religion studies, sociology, literary studies, fine arts and art conservation, and political and administrative sciences), however, specific curricular content offered as part of individual disciplines is different and may be subject to annual changes;
6. classes are conducted in Polish or English;
7. Doctoral Students receive support (including funds, depending on the available resources), notably for their participation in scientific conferences. This is to enable Doctoral Students to achieve the highest standards in scientific work and the highest level of knowledge, skills, and social competencies, and to facilitate the internationalization of education;
8. Doctoral Students are offered a mentoring program to support the process of conscientious scientific or creative development and the planning of a career in science and research, teaching and research or arts and research, arts and teaching, and to form a culture of experience sharing in the Doctoral Students' environment;
9. the total scope of classes included in the complete teaching program is 34 ECTS credits from obligatory classes and 12 ECTS credits from elective classes and activities. In total, Doctoral Students are required to complete 46 ECTS credits;
10. classes at the Doctoral School are conducted both in full-time mode and part-time mode; a portion of the Doctoral Student teaching program requires attendance at the organizational unit (Warsaw

or Wrocław) responsible for teaching classes. This portion is completed as full-time classes and scientific work and requires the direct participation of academic teachers, Supervisors, and Doctoral Students.

Classes included in the Doctoral School's program,
the applicable ECTS credits, and means of passing
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1. The offer of classes at the Doctoral School in the given academic year, along with the list of courses, the number of hours, the mode of classes, means of passing, and number of ECTS credits, are specified in a resolution taken by the Board of the Interdisciplinary Doctoral School.
2. Classes include obligatory classes, elective classes, and independent activity:
   1) obligatory classes form the core program; Doctoral Students must pass all obligatory classes, acquiring 34 ECTS credits in the course of their education;
   2) elective classes and activities – Doctoral Students independently choose elective classes based on their needs and interests, and the offer for the given academic year; Doctoral Students are obligated to acquire 12 ECTS credits;
3. The teaching program spans four years and is divided into five integrated thematic blocks:
   1) Block 1. Academic skills;
   2) Block 2. Research methodology and work;
   3) Block 3. Mentoring and career development;
   4) Block 4. Science lectures and seminars (in the relevant discipline and interdisciplinary);
   5) Block 5. Collaboration with research or creative centers or teams and with the socioeconomic environment.
4. In the course of their education, Doctoral Students are obligated to acquire the necessary number of ECTS credits and to pass both obligatory classes and those selected from the offer of elective classes, in accordance with the following table:

Block	**Scope**	**Number of ECTS credits required in the block during 4 years of education**
Block 1. Academic skills	academic writing; professional internship; preparing conference speeches and grant applications; ethics in science and respecting intellectual property; commercialization of research and creative activity; substantive preparation for teaching classes with the use of new technologies.	obligatory: 15 ECTS credits elective: 2 to 5 ECTS credits
Block 2. Research methodology and work/	doctoral seminars; research center activity; research methodology and planning; data analyses (quantitative, qualitative, mixed methods)	obligatory: 8 ECTS credits elective: 2 to 10 ECTS credits

Block 3. Mentoring and career development	planning a science and research, teaching and research, or arts and research career, an arts and teaching career, and a career with transfer between the university and the socioeconomic environment, through individual consultations with the supervisor on mentoring support as part of doctoral seminars; peer mentoring workshops	obligatory: 2 ECTS credits elective: 1 to 9 ECTS credits
Block 4. Science lectures and seminars	discipline-related and interdisciplinary lectures and seminars (obligatory and elective), including guest lectures	obligatory: 5 ECTS credits elective: 1 to 3 ECTS credits
Block 5. Collaboration with research teams and centers and with the socioeconomic environment/	obligatory science internship in the center and/or in a research or creative group, as well as classes on the transfer of knowledge to and from the socioeconomic environment; journal club, academic club, thematic seminars, conducting research projects; research internship at another institution; participation in a project aimed at research, commercialization, implementation, or the dissemination of scientific knowledge (also outside the university), and popular science publications	obligatory: 4 ECTS credits elective: 2 to 12 ECTS credits
	Total ECTS credits in the teaching program	obligatory: 34 ECTS credits elective: a minimum of 12 ECTS credits

5. Aim and description of each thematic block:

Block 1. Academic skills

Block 1 classes are designed to help Doctoral Students acquire and develop the skills needed to present research results, including creative activities, in scientific publications and during speeches given at conferences in Poland and abroad, as well as to prepare them to secure funding for the implementation of research and creative ideas. As part of this block, obligatory courses are conducted in the fields of: academic writing; preparing conference speeches and grant applications; ethics in science and respecting intellectual property. This block also includes professional internships and theory classes, training to teach classes with the use of new technologies. As part of obligatory individual activity, in addition to writing the doctoral thesis, the following requirements must be met: (1) participation in the Doctoral Students' Scientific Session (two speeches given in English); (2) a speech given before the scientific board of the given discipline or members of the Research Center, required to initiate the procedure for conferring a doctoral degree and (3) a professional internship in a minimum scope of 10 teaching hours annually in year 1, 2, and 3 of education. As part of the offer of elective classes and activities included in Block 1, a Doctoral Student may receive consultations on their grant application and participate in scientific conferences (presenting their own or co-authored paper or poster).

Block 2. Research methodology and work

Block 2 is designed to provide Doctoral Students with advanced methodology- and research-

related knowledge on the methods, techniques, and tools applied in research, as well as data analysis programs utilized in research procedures. Obligatory classes primarily include courses on: research methodology and planning (within the given discipline), as well as quantitative or qualitative data analysis. Doctoral seminars (meetings or consultations between the doctoral student and their supervisor or supervisors, or supervisor and auxiliary supervisor). Doctoral Students' regular and active participation in doctoral seminars is key to acquiring methodology-related knowledge and progressing original research work. In every year of education, Doctoral Students are required to pass their Doctoral Seminar (1 ECTS credit each year).

Elective courses and activities in Block 2 include advanced classes on: quantitative / qualitative data analysis supported by the latest programs; advanced research methodology, such as interdisciplinary research. Participation in Summer School or Winter School, as well as workshops and training courses, is also recognized.

Block 3. Mentoring and career development

Block 3 is designed to develop the potential of novice researchers, assist them with the informed planning of their scientific, creative, or teaching career growth, and to support Doctoral Students in the process of obtaining their doctoral degree. Obligatory classes include: the 0 workshop: At the start of the doctoral procedure, which introduces Doctoral Students to the academic environment, facilitates navigating the requirements and planning the education schedule and thesis work; the doctoral seminar conducted under the guidance of the Supervisor or Supervisors, or Supervisor and Auxiliary Supervisor, who support the Doctoral Students in establishing and completing individual research plans and planning their doctoral thesis work, introducing and supervising scientific and teaching activity. Elective classes and activities as part of the mentoring program include peer mentoring seminars and advice on planning the development of a scientific, creative, or teaching career (theoretical and practical aspects).

Block 4. Science lectures and seminars (in the relevant discipline and interdisciplinary)/

Block 4 is designed to facilitate Doctoral Students' participation in core courses for the given discipline, as well as the acquisition of interdisciplinary knowledge. Courses are selected from a list applicable to the given academic year. This block includes courses in the core discipline (conducted as a review of paradigms, theories, concepts, and approaches), interdisciplinary seminars, as well as lectures delivered by guests and open lectures. The choice of subject matter is associated with research progress in the respective discipline, as well as the university's activities in the field of innovations, internationalization, and securing external funds for this type of work.

Block 5. Collaboration with research teams and centers and with the socioeconomic environment

Block 5 is designed to develop the Doctoral Students' collaboration skills with the chosen research center, and research or creative team. Collaboration with research centers facilitates entering the scientific or creative environment, gaining practical scientific and academic experience, co-creating the academic community, acquiring the skills necessary to write scientific articles and other works, participating in science-related discussions, learning critical thinking, witnessing the

academic growth of colleagues. Additionally, Block 5 involves pursuing goals associated with commercializing and disseminating the results of research and creative activity outside the academic realm, as well as teaching the rules of knowledge transfer between the university and the socioeconomic environment. The block includes an obligatory science internship and a course on the challenges of knowledge transfer to and from the socioeconomic environment. Elective activities include participation in a journal club / academic club / thematic seminars; management of one's own grant; a research internship at another institution; involvement in a project aimed at research, commercialization, implementation / scientific knowledge dissemination, and popular science publications.

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1. Doctoral Students admitted to the Doctoral School in a discipline other than the one associated with their completed studies shall be obligated to acquire the necessary knowledge in the selected discipline by passing an examination in three courses of their choice from a list of five courses specified by the supervisor and approved by the Director of the Doctoral School, no later than the end of the second year of their Doctoral School education.
2. The Director of the Doctoral School may discharge a Doctoral Student from the obligation referred to in section 1 in part or in full, in accordance with the rules stated in SWPS University's Doctoral School Regulations.

Learning outcomes

§5

The learning outcomes included in the teaching program conducted at the Doctoral School are based on level 8 of the Polish Qualifications Framework. The learning outcomes are divided into knowledge, skills, and social competencies for each of the aforementioned thematic blocks covered by the program:

	Doctoral School Graduates:		
Block	**Knowledge**	**Skills**	**Social competencies**
Block 1. Research skills	- is familiar with the rules of disseminating the results of research or creative activity, also in *open access* mode (P8S_WG); - knows how to disseminate the results of scientific or creative activity, also in popular formats; - is aware of the ethical principles and research diligence applicable to academic activity,	- is able to write a scientific article and prepare a paper for a scientific conference; - is able to present the results of research or creative activity; - is able to write a grant application or an application for artistic project funding; - is able to plan and teach classes using contemporary methods and tools (P8S_UU); - is able to participate in scientific discourse and	- is prepared to recognize the importance of knowledge in resolving cognitive and practical problems (P8_KK); - is prepared to fulfill the social obligations of a researcher and creator and initiate actions that benefit the public (P8S_KO);

	scientific research, or creative activity; - is familiar with the available grant competitions, including visual arts funding programs; - is prepared to teach classes (P8S_WG);	communicate on specialist topics to a degree that enables active involvement with the international scientific or cultural environment (P8S_UK);	
Block 2. Research methodology and work	- is familiar with can use the scientific research methodology of the given discipline; - has the knowledge needed to plan research; - has specialist knowledge in the area of the analyzed research problem; - is familiar with data analysis techniques and methods; - is familiar with data analysis programs (P8S_WG);	- is able to apply knowledge of methodology to establish goals, define research questions and hypotheses, as well as plan and achieve research aims; - is able to gather data; - is able to critically analyze data; - is able to interpret the results of scientific research and draw conclusions; - is able to enhance and creatively apply research methods, techniques, and tools; - is able to utilize knowledge in various fields of science to plan and conduct research; - is able to assess the quality of a source of knowledge from a methodological perspective (P8S_UW);	- is prepared to critically assess research methods, techniques, and tools (P8S_KK); - understands a different, methodological point of view (P8S KO);
Block 3. Mentoring and career development	- knows and understands the preparation process for a doctorate; - is aware of the psychological and social determinants of research and creative work; - knows how to plan their work and affect their efficiency; - is familiar with the goals, methods, and techniques of mentoring support in the academic environment (P8S_WG);	- is able to intentionally plan and act towards their own development; - is able to plan individual scientific and creative endeavors; - is able to inspire and organize the development of other individuals; - is able to seek, utilize, and deliver peer mentoring support; - is able to critically analyze and assess expert activity and other creative work, as well as critically assess their own contribution to the development of the given scientific discipline; - is able to utilize knowledge about the research or creative process when	- is able to think and act in an academic environment in an independent, creative, and entrepreneurial manner; - demonstrates initiative in forming new ideas and seeking innovative solutions; - shares their experience and knowledge, inspiring others to grow (P8S_KR)

		planning their own activity (P8S_UU);	
Block 4. Science lectures and seminars (in the relevant discipline and interdisciplinary);	- is familiar with and understands the body of knowledge in the relevant scientific discipline to a degree that enables critically assessing and revising existing paradigms; - is familiar with and understands the latest scientific and creative achievements, as well as the global body of knowledge comprising the fundamental theories and general topics in the given discipline; - is familiar with and understands selected detailed topics associated with their own specialization; - is familiar with the primary growth trends in the given discipline (P8S_WG); - recognizes the broader context of scientific and research activity, such as the fundamental dilemmas of contemporary civilization and the economic, legal, ethical, and other relevant determinants of scientific and creative activity (P8S_WK);	- is able to apply knowledge of their own discipline and other disciplines to identify, formulate, and provide novel solutions to complex problems, and complete research or creative tasks; - is able to critically assess the body of knowledge, as well as their own contribution, in the given discipline; - is able to respect the principles of intellectual property and proprietorship (P8S_UW);	- is prepared to critically assess the body of knowledge in the represented discipline as well as their own contribution to that discipline's development (P8S_KR); - is prepared to convey their own position in substantive discussions, including in an interdisciplinary context (P8S_KK);

Block 5. Collaboration with research teams and centers or with the socioeconomic environment	- is familiar with and understands the fundamental principles of transferring knowledge into the socioeconomic sphere, and commercializing the results of scientific activity (P8S_WK);	- is able to plan and complete research or creative endeavors both individually and in teams, including in an international environment (P8S_UO); - is able to transfer the results of scientific or creative activity into the economic, social, and cultural sphere; - is able to disseminate the results of scientific or creative activity, also in popular formats (P8S_UW); - is able to initiate debates; - is able to think and act in an entrepreneurial manner; - is able to formulate recommendations for the public and private sector (P8S_UK);	- is prepared to fulfill the social obligations of a researcher and creator, initiate actions that benefit the public, and think and act in an entrepreneurial manner (P8S_KO); - is prepared to uphold and enhance the ethos of research or creative environments by independently pursuing scientific or creative activity and observing the principle of public ownership of the outcomes of scientific or creative activity in the context of intellectual property protection (P8S_KR);