

CONGRESS REGULATIONS

"Congress of POW Memorial Sites: Legacy and Strategies for the Future"

§1

General provisions

1. This document is the regulations of the congress organized by the Central Prisoners of War Museum based in Łambinowice in co-organization with SWPS University and the League of Prisoner of War Memory as part of the implementation of the project entitled "Congress of Prisoner of War Memorial Sites: Heritage and Strategies for the Future" supported by a grant from the development plan under Investment A2.5.1: Program supporting the activities of entities in the cultural sector and creative industries to stimulate their development. The Congress will be held on the days and at the place designated by the Organizer.
2. The following terms used in these Regulations shall be understood as:
 - a. Organizer: Central Prisoners of War Museum based in Łambinowice;
 - b. Co-organizer: SWPS University and the POW Memory League;
 - c. Congress: "Congress of POW memorial sites: heritage and strategies for the future";
 - d. Participant: entity, natural or legal person, researcher, representatives of the public institution sector, representative of an institution dealing with a place of remembrance who, depending on the type of participation in the Congress, has met the conditions referred to in §2, paragraph 2
3. The Organizer reserves the right to make changes to the program and the Congress Regulations, as well as the right to change the date of the Congress or cancel it, and undertakes to publish up-to-date information on the swps.pl website.
 - a. In the event of cancellation of the Congress, the Organizer undertakes to notify the registered Participants of this fact by e-mail no later than 2 days before the planned start date of the Congress.
4. The Congress is planned in the form of online broadcast and stationary in Warsaw with the participation of a limited number of people while maintaining the necessary precautions. Due to the changing situation resulting from the SARS-CoV-2 virus pandemic, the Organizer reserves the right to change the formula of the conference and organize it exclusively online.
5. The Congress will be held while ensuring accessibility for persons with special needs referred to in Art. 2 point 3 of the Act of 19 July 2019.
6. The official language of the Congress is Polish. Due to the international dimension of the event, simultaneous translation into Polish and English will be provided.
7. The provisions of these regulations constitute an integral part of the application for participation in the Congress and are binding on all Participants (including Speakers), and sending the application form to the Organizer is tantamount to accepting these Regulations and is binding on both parties.
8. The number of conference participants is limited. The order of registration determines the possibility of participation in the congress.

§2

Rules for participation in the congress

1. The Congress is mainly addressed to entities, natural or legal persons, academics, representatives of the public sector, representatives of institutions dealing with places of remembrance,
2. The condition for a participant's admission to the Congress is to submit electronically, by the date specified by the Organizer, a completed registration form available on the Conference website,

receiving electronic confirmation of registration sent to the e-mail address provided by the participant during the online registration process and accepting these Regulations.

3. The participant is obliged to provide true personal data that identifies him/her.
4. The Organizer is not liable for any damages resulting from incorrect data entered in the form by persons registering their participation in the Congress.
5. The Organizer has the right to extend the application deadline. Any decision will be posted on the Organizer's website and/or social media.
6. Participation in the Congress is free of charge.
7. Participants' admission to the congress is based on the electronic registration confirmation received from the Organizer, sent to the e-mail address provided by the participant during the online registration process.
8. The Participant is obliged to immediately inform the Organizer about the withdrawal from participation in the conference by sending an e-mail to swps@swps.pl
9. Upon registration in accordance with paragraph 2 above, the conference participant:
 - consents to the processing of personal data contained in the application form by the Central Prisoners of War Museum with its registered office in Łambinowice and other authorized entities for purposes related to the organization and participation in the conference, in accordance with the Act of 29.08. 1997 on the protection of personal data (Journal of Laws of 2016, item 922, as amended). The consent also covers the processing of personal data in the future, if the purpose of processing does not change. At the same time, the participant acknowledges that the Organizer is the administrator of personal data and that he or she has the right to view and correct personal data and that providing this data is voluntary but is a condition for participation in the conference. The Organizer informs that the participant's consent may be withdrawn at any time, and the withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of consent before its withdrawal.
 - agrees to the use of his image by the Organizer or other persons on behalf of the Organizer, including reproduction by all techniques, distribution and publication in the press, brochures, leaflets, electronic media in connection with the organization, participation, reporting on the course and documentation of the congress if necessary. At the same time, the participant acknowledges that the Organizer is the administrator of personal data in this part and that he has the right to view and correct personal data and that providing this data is voluntary but is a condition for participation in the conference. The Organizer informs that the participant's consent may be withdrawn at any time, and the withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of consent before its withdrawal.
 - The joint controllers of personal data processed for the purpose of participating in the Congress are SWPS University and the Central Prisoners of War Museum. Both controllers have jointly determined the purposes of data processing and the methods of their processing. Through joint arrangements, the joint controllers have determined the appropriate scopes of their responsibility for fulfilling the obligations, in particular in relation to the exercise of the rights of the data subject. The USWPS controller can be contacted via the e-mail address: swps@swps.pl, the data protection officer via the address: iod@swps.edu.pl, and the Central Prisoners of War Museum via the address: lambinowice@cmjw.pl. We will delete personal data when you withdraw your consent to their processing. More information about the principles of personal data processing and the rights of the person filling out the form can be found in the privacy policy (<https://swps.pl/polityka-prywatnosci>).
10. The Organizer is not responsible for any technical or organizational problems of Participants related to participation in the Congress resulting from reasons beyond its control, in particular for the functioning of Internet connections on the Participants' side.

§3

Order regulations

1. Congress participants are obliged to comply with these Regulations, social rules, instructions and organizational and technical orders of the Organizer.
2. Congress participants are obliged to comply with generally applicable occupational health and safety rules, fire protection, sanitary and administrative regulations and internal regulations in force at the congress venue.
3. Congress participants may stay on the event venue during the congress hours designated by the Organizer.
4. Congress participants may stay in places provided by the Organizer and move only along passageways marked by the Organizer.

§4

Final provisions

1. The Participant is responsible for covering the cost of stay and travel to the Congress himself/herself.
2. The Organizer reserves the right to make changes to these Regulations at any time.
 - a. The introduction of changes to these Regulations does not require the consent of the participant.
3. In any disputes or matters not regulated in these Regulations, the Organizer shall decide.
4. In case of disputes, the Polish text of the Regulations shall apply.
5. The law applicable to the interpretation of the provisions of the Regulations is Polish law.
6. The Regulations come into force on the date of their publication on the Organizer's website.



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The event is organized by **the Central Prisoners of War Museum** in cooperation with **SWPS University** and **the “League of Prisoner of War Memory” Network**. The project entitled “Congress of Prisoner of War Memorial Sites: Heritage and Strategies for the Future” is **supported in the form of a grant** from the development plan under Investment A2.5.1: Programme for supporting the activities of entities in the cultural sector and creative industries to stimulate their development.



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